Laboratory work №8. Creating, filling, editing and formatting of tables

Exercise 1. Entering text data.

The range A1: E3 to create a copy of the table below.

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Выравнивание текста</td>
<td>Текст</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Excel 2. Enter in a cell A1 in sheet 2 proposal and format as follows (ALT + ENTER):

ЭЛЕКТРОННЫЙ ПРОЦЕССОР
EXCEL
ПРЕДНАЗНАЧЕН ДЛЯ ОБРАБОТКИ ДАННЫХ, представленных в ТАБЛИЧНОЙ ФОРМЕ.

Exercise 3. On sheet 4

a) Write to A1-A12 cell names of all the months of the year, starting in January.

In cell A1 write the first month. Then, with the help of auto-stretch marker down. In this months months will continue automatically in order.

b) Write to B1-B7 cell names of all the months since July

c) Record the cells C1-C7 days of the week.

d) Write to cell D1-D10 numbers from 1 to 10, for this you need to enter in cell D1 and D2 figures 1 and 2, then select them, and autocomplete continue down marker.

e) Record E1-E9 cell number from -2 to 2 in 0.5

Exercise 4. On sheet 5 to calculate:
Exercise 5. On sheet 5 to create the following table. Columns in the tour cost $ and cost of the tour in the district. calculated by the formula: =СУММ(B7:E7), =F7*5. Current date and time to make using the formula: =ТДАТА().